

# University Chairs

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This policy document defines the policies and procedures covering the awarding of the title of University Chair to scholars of exceptional distinction.

## Policy

University Chairs have been established to recognise and reward members of University staff who are internationally acknowledged scholars of exceptional distinction or to attract such scholars to the University.

There is no expectation that University Chair appointments will be made every year and no more than three such appointments shall be made in any one year. University Chairs carry a professorial salary plus a loading to be determined by the Vice-Chancellor within a broad band to be set from time to time by the Remuneration Sub-Committee.

Members of the University staff appointed to University Chairs will hold the title Professor /University Chair for the duration of their appointment as a member of staff at the University. The salary loading, however, will be payable for a defined period in the first instance and will be reviewed on a regular basis.

The duration of the appointment for persons appointed from outside the University will be determined by the committee making the appointment.

## Procedure

### Internal Appointments

1. Nominations of University staff will be called for periodically.
  - 1.1 Nominations are made, with the consent of the nominee, by two Professors from the University. Nominations require the support of a relevant Dean and the Provost.
  - 1.2 Nominations shall be accompanied by:
    - a brief outline of the case for the award
    - the nominee's curriculum vitae.
2. The Provost will then place the list of nominees before the University Chair Committee (UCC).
  - 2.1 The UCC will at its discretion determine what further advice, if any, it will seek.
  - 2.2 The UCC shall comprise:
    - Provost (Chair)
    - A Deputy Vice-Chancellor other than the Deputy Vice-Chancellor (Research)
    - Chair of the Academic Board
    - Deputy Vice-Chancellor (Research)

- Chair of the UE Research Committee or nominee where the Chair is already a member of the UCC
  - two professors, one of whom is nominated by the Provost and one of whom is nominated by the Chair of the Academic Board, and
  - if neither of the professors nominated by the Provost or Chair of the Board is external to the University, an additional external member will be appointed by the Provost in consultation with the Chair of the Board.
- 2.3 The term of office of members of the UCC will normally be three years.
- 2.4 The members of the UCC are ineligible to nominate or be nominated.
3. Except if there is a referral to the Senate Human Resources Committee, as provided in subclause 4 below, the UCC will forward its recommendation to the the relevant delegate for approval if a nomination is supported by at least six members of the Committee.
4. Where a decision of the committee is not unanimous, a dissenting member may refer the matter to the Senate Human Resources Committee for advice.
- 4.1 The Senate Human Resources Committee will consider the referred matter and make a written recommendation to the relevant delegate.
- 4.2 A copy of the Senate Human Resources Committee's recommendation will be provided to all members of the UCC.
- 4.3 The final decision will be made by the relevant delegate.

### **Appointments from outside the University**

1. Members of the academic staff of the University may forward to the Provost the names of appropriate persons for nomination.
2. If the Provost considers that such persons may satisfy the criterion of being internationally acknowledged scholars of exceptional distinction, the nominations will be considered by a committee comprising:
  - Provost (Chair)
  - Chair of the Academic Board
  - A senior member of a relevant discipline nominated by the Provost .
3. Where there is unanimous support for an appointment, the Committee will forward the recommendation to the the relevant delegate for approval.