

# FACULTY OF MEDICINE AND HEALTH – DOCTOR OF DENTAL MEDICINE CONCURRENT ENROLMENT PROVISIONS 2022

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## 1 Purpose and application

- (1) These provisions:
  - (a) recognise the value for motivated and academically strong students of completing a higher degree by research or postgraduate coursework program; and
  - (b) support students undertaking additional studies concurrently with the Doctor of Dental Medicine.
- (2) These provisions apply to students enrolled in the Doctor of Dental Medicine (DMD).
- (3) International students may undertake concurrent study if permitted under the conditions of their student visa.

## 2 Commencement

These provisions commence on 4 October 2022.

## 3 Interpretation

<b>academic dishonesty</b>	has the meaning given in the <a href="#">Academic Honesty in Coursework Policy 2015</a> . At the date of these provisions that is:  has the meaning given in subclauses 7(1) and 7(2) of that policy.
<b>course co-ordinator (program director)</b>	means an academic with responsibility for coordinating a postgraduate coursework program.
<b>DMD project</b>	means the approved, supervised research or capstone project undertaken by students in the Doctor of Dental Medicine award course.
<b>Doctor of Dental Medicine (DMD)</b>	means the Doctor of Dental Medicine (DMD) award course.

<b>Doctor of Dental Medicine (DMD) program director</b>	means an academic with responsibility for coordinating the Doctor of Dental Medicine (DMD) program.
<b>EFTSL</b>	means equivalent full-time study load.
<b>higher degree by research (HDR)</b>	means a Master of Philosophy (MPhil) or a Doctor of Philosophy (PhD).
<b>postgraduate coursework program (PCW)</b>	Means a postgraduate coursework program leading to a postgraduate degree.
<b>Research Education Academic Director</b>	means an academic with responsibility for the provision of advice and guidance to HDR students.
<b>research misconduct</b>	has the meaning given in the <a href="#">Research Code of Conduct 2019</a> . At the date of these provisions that is:  has the meaning given in clause 20 of that policy.
<b>supervisor</b>	means, in relation to a higher degree by research student, a person appointed to discharge the responsibilities set out in clauses 13 and 15 of the <a href="#">Higher Degree by Research Supervision Policy 2020</a> .

#### 4 Principles for concurrent enrolment

- (1) Students must not commence the DMD whilst completing an HDR or PCW.
- (2) The Sydney Dental School does not allow students to defer entry to the DMD to complete an HDR or PCW program except:
  - (a) in exceptional circumstances; and
  - (b) with the approval of the relevant delegate.

**Note:** See [University of Sydney \(Delegations of Authority\) Rule 2020](#).
- (3) Students may apply for concurrent enrolment in an HDR or PCW program after successful completion of their first year in the DMD.
- (4) Students may enrol in an HDR or PCW program concurrently with the DMD on a part-time basis only.
- (5) A part-time workload requires students to enrol in a 0.5 full-time equivalent load (24 credit points per annum; 12 credit points per semester). This means that students:
  - (a) are ineligible to apply for a research scholarship;
  - (b) must forfeit any research scholarships that they hold upon concurrent enrolment.

- (6) Students will not be permitted to take time off from required DMD teaching activities to fulfil HDR or PCW program requirements.
- (7) Research undertaken as part of a HDR or PCW program cannot form part of an assessment for the DMD (e.g. HDR research cannot take the place of a DMD project).
- (8) The Sydney Dental School will monitor the performance of students enrolled in concurrent study.

## 5 Eligibility and progression

- (1) To be eligible to enrol in a concurrent HDR or PCW program, a DMD student must:
  - (a) have an excellent academic record;
  - (b) have passed all DMD assessments without any remediation plans or further assessments;
  - (c) be in the top third of their cohort; and
  - (d) not have:
    - (i) repeated a year of study;
    - (ii) Any documented professional behaviour concerns raised;
    - (iii) be found to have engaged in academic dishonesty or research misconduct; or

**Note:** See the [Academic Honesty in Coursework Policy 2015](#) and the [Research Code of Conduct 2019](#).
  - (iv) been required to show good cause.

**Note:** See Part 15 of the [Coursework Policy 2021](#).
- (2) To be eligible to continue enrolment from year to year in a concurrent HDR or PCW program, a DMD student must:
  - (a) continue to pass all DMD assessments without any remediation plans or further assessments;
  - (b) maintain their academic standing in the top third of the DMD cohort; and
  - (c) meet progression requirements of the concurrent HDR or PCW program.
- (3) If a student's academic performance in the DMD or progression in the HDR or PCW program falls below the standard required by subclause 5(2), their concurrent enrolment will be reviewed by DMD program director who may then require that they either:
  - (a) suspend their HDR or PCW program until their performance in the DMD is acceptable; or
  - (b) suspend their DMD to complete their HDR or PCW program before re-entering the DMD to following year.
- (4) Students who do not meet the academic progression requirements of the DMD and who are required to repeat a year will not be permitted to continue with concurrent degree enrolment.

## 6 HDR or PCW enrolment at another institution

- (1) The Sydney Dental School cannot prevent students from enrolling in an HDR or PCW program at another institution, but it is not recommended.

**Note:** Only students who are concurrently enrolled in a program at the University will be covered by University policy and procedures.

- (2) Students will not be permitted to take time off from required DMD teaching activities to fulfil HDR or PCW program requirements at another institution.

## 7 Applying for concurrent study after commencement of DMD

- (1) The earliest time for applying for concurrent study is upon successful completion of 48 credit points of the DMD.
- (2) A student who, on the assessment of the DMD program director, does not meet the eligibility criteria specified in clause 5 will not be admitted to concurrent enrolment.
  - (a) The decision of the DMD program director is final and may not be appealed.
- (3) Students wishing to undertake a PCW program must:
  - (a) identify their preferred PCW program;
  - (b) obtain approval for concurrent enrolment from the DMD program director and the PCW course coordinator (program director).
- (4) If the DMD program director gives approval for concurrent HDR enrolment, students must then obtain approval from the Associate Dean (Research Education), who is responsible for ensuring that the proposed research project and supervisory arrangements comply with University policy. This approval may involve an interview with a relevant research education academic director.
- (5) Applications from students wishing to undertake research at a location other than the regular school campuses and clinical placement sites will only be considered in exceptional circumstances, as determined by the DMD program director.
- (6) Requests to move location or timing of clinical placements because of the location of an HDR research project will not be considered.
- (7) Students must then apply for HDR or PCW permission in accordance with standard University processes.
- (8) Students who have been given approval for concurrent HDR and DMD enrolment will be required to initially enrol in the Master of Philosophy (MPhil).
  - (a) Upgrade to a PhD is possible following a minimum of 1 EFTSL enrolment in the MPhil.
  - (b) Upgrades will only be considered for students who:
    - (i) have demonstrated satisfactory progress in both the DMD and the MPhil;
    - (ii) obtain the support of their supervisor and the Associate Dean (Research Education); and
    - (iii) obtain confirmation from the supervisor that there are sufficient resources to support the HDR and that supervision is appropriate.

- (9) The DMD program director will consider concurrent enrolment in PCW programs offered by another faculty at the University on a case by case basis.

## 8 HDR or PCW study prior to admission to the DMD

- (1) The Sydney Dental School does not generally allow DMD students in year 1 and 2 to complete an HDR or PCW program in which they are already enrolled except:
- (a) in exceptional circumstances; and
  - (b) with the approval of the relevant delegate.

**Note:** See [University of Sydney \(Delegations of Authority\) Rule 2020](#).

- (2) Students enrolled in HDR prior to enrolment in the DMD must, after accepting the offer of admission to the DMD, discuss their plans for completion of their HDR program with their supervisor and research education academic director (or equivalent position if enrolled at another institution).
- (3) The student must develop a plan for completion within one year (full time equivalent) and discuss it with the Associate Dean (Research Education).
- (4) HDR students must notify the program director of the DMD and the Manager of Student Services of their HDR enrolment and the location of their research activity.
- (a) It is not possible for students to:
    - (i) select the location of their DMD learning activities; or
    - (ii) request to move the location or timing of DMD coursework or clinical placements to accommodate the location of their research activity.
  - (b) students must consider the effect of travel between campuses and placement sites on their capacity to complete both degrees.
- (5) Students must be enrolled part-time in HDR or PCW (not more than 24 credit points per year, 12 credit points per semester) upon concurrent enrolment in the DMD.
- (6) Students enrolled in PCW prior to admission to the DMD must, after accepting the offer of admission to the DMD, discuss their plans for completion of their PCW program with their PCW course coordinator (or equivalent position if enrolled at another institution).
- (7) Students enrolled in PCW programs must notify the program director of the DMD and the Manager of Student Services of their enrolment and the location of their course.

## NOTES

### Faculty of Medicine and Health – Doctor of Dental Medicine Concurrent Enrolment Provisions 2022

Date adopted: 28 July 2022

Date commenced: 4 October 2022

Approved by: Professor Robyn Ward, Executive Dean and Pro Vice-Chancellor, Faculty of Medicine and Health.

Review date: 4 October 2027

Rescinded documents:

Related documents: *Faculty of Medicine and Health – Professionalism Provisions 2019*

*Faculty of Medicine and Health – Professional Requirements Provisions 2019.*

## AMENDMENT HISTORY

**Provision**    **Amendment**

**Commencing**